School and DOE employees who are working on site during the COVID-19 outbreak must perform a self-screening at home BEFORE reporting to work or school each day.

Please answer the following questions.

- In the past 14 days, have you been near (within 6 feet for at least 15 minutes) a person who has a lab-confirmed case of COVID-19, or have you had direct contact with their mucus or saliva?

- In the last 48 hours, have you had any of the following symptoms?
  - Fever of 100.4 F or above (or symptoms like alternating shivering and sweating)
  - New cough
  - New trouble breathing, shortness of breath or severe wheezing
  - New chills or shaking with chills
  - New muscle aches
  - Sore throat
  - Vomiting or diarrhea
  - New loss of smell or taste, or a change in taste
  - Nausea
  - Fatigue
  - Headache, congestion or runny nose with no other known cause (such as allergies)

If you answered YES to any of the questions above, do NOT report to work or school today. Instead, contact your supervisor and your doctor.

This screening tool was adapted from the Mayo Clinic’s online COVID-19 Self-Assessment. To use the Mayo Clinic’s tool online, visit mayoclinic.org/covid-19-self-assessment-tool.