



DEPARTMENT OF EDUCATION

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School Age Child Care – Overview for Providers and Youth Camps

Licensed Child Care Centers/Homes: Group sizes for school age children in licensed child care centers may increase to 25 (space permitting and optional). Masks are required and must be worn over the mouth and nose for all staff and children in kindergarten and up.

Existing Camps: On a limited basis through October 30*, existing youth/summer camps may request to continue operations. **New “pop up” camps are not permitted.** Camps wishing to continue services must send the Office of Child Care Licensing (OCCL) the following documents for approval:

- A letter indicating interest
- A daily schedule of programming and hours of operation
- A plan to support an environment for remote learning
- Cost of attendance
- Facility/facilities to be used including exact address and room(s) to be used
- List of staff and copies of current background eligibility determination for staff

This information may be mailed** or emailed to Kimberly.Garvey@delaware.gov. Upon receipt of complete/approved documents, DOE will send the provider an approval letter for limited/temporary continuation. You must be approved before beginning this care.

Licensed Child Care Partnerships with Districts/Charters: On a limited basis through October 30*, licensed child care providers may work directly with schools to provide child care for school age children in school buildings without the need for additional space licensure by OCCL. Providers may reach out to their local district/charter school, or schools may contact providers regarding their need. Licensed providers wishing to provide care in school buildings must send OCCL the following documents for approval:

- A letter indicating interest
- A daily schedule of programming and hours of operation
- A plan to support an environment for remote learning
- Cost of attendance
- Facility/facilities to be used including exact address and room(s) to be used
- List of staff and copies of current background eligibility determination for staff

This information may be mailed** or emailed to Kimberly.Garvey@delaware.gov. Upon receipt of complete/approved documents, DOE will send the provider an approval letter for limited/temporary continuation. You must be approved before beginning this care.

Funding: Depending on a licensed provider or camp’s policies, parents/guardians may need to pay for child care. Families are encouraged to contact providers or POC directly at 1-866-843-7212 to inquire about program costs.

*The state may need to extend this plan beyond October 30, based on the status of LEA plans and COVID-19 in Delaware.

**Email is recommended, but you may mail documents to Kimberly Garvey, 821 Silver Lake Blvd, Suite 103, Dover, DE 19904